

time of the request, and other philanthropic and operational partners who are involved with the project.

Impact Monitoring

Battelle believes in long-term collaborative efforts with programs and projects in our giving focus. Multi-year collaboration proposals are reviewed on a case-by-case basis. To make sure that sustainable impact can be achieved through our distributions, Battelle often provides a donors objective document that outlines the desired outcome and the manner in which the progress toward that should be tracked.

Organizations requesting funds can request any amount however each request will be evaluated against a portfolio with other similar requests to determine the best and highest uses of Battelle's funds. Annual capacity for giving is also a primary determining factor in our ability to fund each request. Battelle's fiscal year runs October 1st through September 30th.

Requirements for Distribution Requests

- Written proposals for financial support are accepted throughout the year. Battelle's Charitable Distributions Committee meets several times per year based on need to review requests that fall within our funding focus. Proposals that do not meet the outlined requirements will not be considered for funding. A written response will be sent to all grant seeking organizations following the review process. If there is a deadline for response, please note this date in the proposal. We do our best to be flexible within constraints.
- Organizations requesting funds must be tax-exempt under Internal Revenue code 501(c)3 or a governmental agency. Battelle does not fund individuals, extracurricular school activities, courtesy advertisements, or religious, political or fraternal organizations.
- Distributions are primarily made to organizations and programs in areas where Battelle has a large business presence. Requests that are national in scope should be directed to Battelle's headquarters in Columbus, Ohio. Local annual appeals should be sent directly to our regional offices (please see full list at <http://www.battelle.org/locations/default.stm>)
- Proposals should include the following: organization mission statement; program description and evaluation mechanisms; list of current funders; financial statements including a synopsis of funds raised via the organization's board and constituency, corporations, and foundations; a current list of board members; recognition strategies for Battelle's support; and verification of nonprofit status including a copy of the IRS 501(c)3 determination letter. The effects of Battelle's support and outcomes of each project are key factors in our decision making process.
- Because of Battelle's increased support of United Way, member agencies' requests for general operating funds are not encouraged. Capital campaigns and special projects are reviewed on a case-by-case basis.
- Due to the large number of fundraising events, Battelle's decision to participate in any specific event will be based primarily on the following criteria: whether the event is the organization's major source of fundraising; whether a Battelle staff member serves on the organization's governing board; and whether there is a Team Battelle volunteer project associated with the organization.