

## **Title in 13-Point Times New Roman Type, Centered, Initial Capitals, Maximum Fifteen Significant Words**

Wen-Yu Bao (Technical Institute, Toronto, Ontario, Canada)

*Maria Fernandez* (fernandezm@abccorp.com) (ABC Corporation,  
Chicago, Illinois, USA)

John Smith (smithj@abccorp.com) and Jean Picard (ABC Corporation,  
Philadelphia, Pennsylvania, USA)

**Overview/Content.** This illustrates the format for abstracts submitted for the June 2011 *International Symposium on Bioremediation and Sustainable Environmental Technologies*. Abstracts must be in English, **cannot exceed one page**, and are to be submitted in Microsoft® Word via the file transfer link on the “Abstract Submittal” page at [www.battelle.org/biosymp](http://www.battelle.org/biosymp). **For maximum opportunity for program placement, abstracts should be well-written and submitted by November 15, 2010.** Abstracts may address bioremediation and sustainable environmental technologies as applied to any contaminant; see the “Technical Scope” page at [www.battelle.org/biosymp](http://www.battelle.org/biosymp) for Symposium themes and example topics. Submissions on fundamental research, treatability studies, and field applications are welcome. **Abstracts with a pronounced commercial tone will not be accepted.** Because several hundred abstracts will be received for review, each must be well-written, clearly and concisely outlining the material being proposed for presentation. The prescribed headings (see “Body of Abstract” paragraph) will enable reviewers to quickly comprehend the scope of the work, evaluate the proposed presentation, compare it with others on similar topics, and, if accepted for the program, assign it to a platform or poster slot.

**Title and Author Block Format.** Set left/right/top/bottom margins at 1 inch (2.5 cm for A4 paper size). Type the title as shown at the top of this page and then reset the font to 11-point Times New Roman. Leave a blank line before the author list; after each author or group of authors, use parentheses to enclose the employer/affiliation, city, state/province (if applicable to the country), and country. Group authors so that each employer/city combination appears only once. For employer, state only the corporation, university, or government agency name—omit division, department, etc. **Bold and italicize** the name of the presenter. Insert e-mail addresses as desired, enclosed in parentheses immediately following names.

**Text Format and Content.** Type single-spaced and justify only the left margin. Leave one blank line between paragraphs and do not indent paragraphs. Use the following **required subject headings**, typed to appear as “Text Format and Content” does in this paragraph.

- **Background/Objectives.** State the problems, situations, and objectives that led to the work that would be presented at the Symposium. For pilot- or field-scale work, briefly summarize the history, climate, and other pertinent conditions of the site(s). If the site(s) cannot be named for reasons of confidentiality, provide enough information to establish context.
- **Approach/Activities.** Describe the project scale (e.g., laboratory, field) and identify the scientific principles, technology, or combination of technologies being studied.
- **Results/Lessons Learned.** Mention any results or preliminary results that can be discussed now and describe the types of data and analyses expected to be available at the time of presentation.